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स्टेट बैंक ऑफ इण्डिया ऑफिसर्स एसोसियेशन  
**State Bank of India Officers' Association (Patna Circle)**

All Letters to be  
Addressed to the  
General Secretary

Regd. No. 1872 of 1975  
(REGISTERED UNDER TRADE UNION ACT - 1926)

State Bank Building  
West Gandhi Maidan  
Patna - 800 001

CIRCULAR NO. 34/12 Date : 28.08.2012

TO ALL MEMBERS

TRIENNIAL GENERAL ELECTION : 2012-2015

We feel extreme pleasure in advising the members that it has been decided to conduct election of the Association for the Triennial period 2012-2015 in terms of rule 14 of Bye-Laws of the Association. The Central Committee has appointed Election Committee consisting of following members in terms of Sub-Rule (iii) of Rule 14:-

- i) **Shri J.K.Panigrahi , A.G.M. (Vig), LHO, Patna – Chairman**
- ii) **Shri Supriya Pall, Chief Manager (ATM), LHO, Patna - Member**
- iii) **Shri Joybrata Bhattacharya, Manager (NPA), LHO, Patna - Member**
- iv) **Shri Sudarshan Singh, Manager, ITS Deptt., LHO, Patna - Member**

2. The Central Committee has decided that the election shall be conducted according to the following schedule:-

1	Date of issue of Circular	28.08.2012
2	Date of publication of Electoral Roll	28.08.2012
3	Date of filing nomination – from	29.08.2012
4	Last date of filling nomination papers	08.09.2012 upto 2.30 p.m.
5	Scrutiny of Nomination papers by Election Committee	08.09.2012
6	Publication of valid nominations on Association site	08.09.2012

7	Last date of withdrawal of nominations	15.09.2012 upto 2.30 p.m.
8	Publication of list of contestants	15.09.2012
9	Date of polling throughout the States of Bihar & Jharkhand from 8.00 a.m. to 5.00 p.m.	30.09.2012
10	Alternate date for polling / re-polling , if needed	02.10.2012
11	Date of scrutiny of ballot papers	02.10.2012/07.10.2012
12	Date of counting of votes and declaration of results	02.10.2012/07.10.2012

The Central Committee has also decided that General Council be held at Patna on a suitable date to be decided by the General Secretary.

**03.** The Triennial General Election shall be conducted simultaneously for all the seven Zonal Committees (Bhagalpur, Deoghar, Dhanbad, Muzaffarpur, Ranchi, Patna & Purnea) along with Central Committee.

**04.** It has been decided to advise the Election Committee to get the ballot papers printed in 8 different colours for different Committees to facilitate easy identification. The colours proposed are as under :-

<b>a</b>	<b>Central Committee</b>	<b>White</b>
<b>b</b>	<b>Zonal Committee, Bhagalpur</b>	<b>Red</b>
<b>c</b>	<b>Zonal Committee, Deoghar</b>	<b>Orange</b>
<b>d</b>	<b>Zonal Committee, Dhanbad</b>	<b>Pink</b>
<b>e</b>	<b>Zonal Committee, Muzaffarpur</b>	<b>Brown</b>
<b>f</b>	<b>Zonal Committee, Ranchi</b>	<b>Green</b>
<b>g</b>	<b>Zonal Committee, Patna</b>	<b>Blue</b>
<b>h</b>	<b>Zonal Committee, Purnea</b>	<b>Yellow</b>

**05.** Members desirous to serve on the Central Committee / Zonal Committee are requested to send their nomination papers in sealed envelop preferably by Registered Post and / or hand delivery so as to reach the Election Committee by 2.30 p.m on 08.09.2012.

**06.** In terms of Rule 14 (x) of Bye-Laws, a Security Deposit of Rs.500/- and Rs.250/- will have to be made by means of Bank Draft drawn on J.C.Road Branch in favour of

SBI Officers' Association by each member desiring to contest the election to Central Committee / Zonal Committee respectively. Members posted in any office of the Bank in the State of Bihar & Jharkhand are eligible to contest for the Central Committee whereas members posted in any office / Branch within the area of operation of the respective module as on date of nomination shall be eligible to contest for election to the respective Zonal Committee.

**07.** The Central Committee has also decided to prepare Electoral Roll as per the Membership Register at the office of the Circle Association at Patna as on 25<sup>th</sup> July 2012.

**08.** The nomination papers which are forwarded without the amount of Security Deposit will not be considered and straightaway rejected by the Election Committee.

**09.** Members posted at Local Head Office/ZIO/SAMB shall be entitled/eligible to Vote/contest the election to Zonal Committee, Patna. Training Centres and such other establishments of LHO located outside Patna shall be deemed to be the part of the module in which they are located.

**10.** The Electoral Roll is being prepared at this office on the basis of Register of Members as on 25<sup>th</sup> July 2012 keeping in view the subscription list received from the HRMS, LHO for July , 2012. The Electoral Roll shall be district-wise and module-wise. Copies of the Electoral Roll shall be available for perusal by the members on the Association site.

**11.** In terms of Bye-Laws 14 (viii) members may please note that the copies of the Voters' List shall not be provided to any contestant.

**12.** The nomination in prescribed form, a copy of which is enclosed, should be sent in a closed cover to the Election Committee, superscribing **“Nomination for election to SBI Officers' Association: 2012 – 2015.”** If the nomination papers are sent through Registered Post, it is advisable to attach acknowledgement card and if sent through courier, an acknowledgement should be insisted.

**13.** On the Date fixed for scrutiny of nominations, the Election Committee, after scrutiny, shall publish the list of nominations under their signatures. The nomination list shall also be uploaded on the Association site.

**14** The election shall be held by Secret Ballot on a single non-transferable vote. Each member is required to vote for total number of strength of respective

Central/Zonal Committees. In case of Central Committee, the members are required to vote for 15 and for Zonal Committee 11. Votes cast more/less than the strength of the respective committees shall automatically be cancelled.

**15.** A member can contest for ONLY one Committee. If any member contests for Central as also Zonal Committee and does not withdraw till the last date and time fixed for withdrawal, his nominations for both the Committees shall automatically stand cancelled by the Election Committee and his name will not appear in the final list of contestants not with-standing his name appearing in the list of nominations received.

**16.** On the date fixed for voting, i.e., **30.09.2012** at the centres to be identified and circularised, the elections will be conducted with the assistance of Presiding Officers to be deputed by the Election Committee. The Presiding Officer for the centre shall arrange to furnish ballot papers to the members after satisfying himself as to the genuineness of the voter as per the Electoral Roll.

**17.** Such members who do not desire to cast their votes at the specified centres (under whose jurisdiction they have been posted) may request in writing to the Election Committee to allow them to cast their vote at another centre at least 15 days before the date of polling i.e., positively by 15.09.2012. All such members should ensure that the centre they are requesting for their voting must be within the territorial jurisdiction of the concerned module under which the member is posted.

**18.** Each member will be given 2 Ballot Papers at the Polling Booth by Presiding Officer, one for Central Committee and the other for Zonal Committee. The Ballot Papers will contain serial numbers of all the contestants. Each member will be required to put cross stamp on 15 serial numbers in case of Central Committee and 11 serial numbers in case of Zonal Committee whom they want to vote. As already advised in preceeding paragraphs, vote cast for more or less numbers will be cancelled.

**19.** At the centre of voting, on any matter, the decision given by the Presiding Officer shall be final.

20. Any grievances against the Presiding Officer and / or conduct of election at the centre must be addressed to the Chairman, Election Committee and sent immediately, preferably by special courier so as to reach within 24 hours from the close of polling to enable the election committee to take a decision in the matter.

**21.** After the polling is over, the Ballot Boxes duly sealed by the Presiding Officers and 2 independent members at the centre will be brought immediately to Patna by Presiding Officer himself.

**22.** The sealed Ballot Boxes will be kept in the Bank's Strong Room at Patna Main Branch till the date of Scrutiny/Counting.

**23.** The contesting candidates either for Central / Zonal Committee can appoint their representatives to oversee the elections at the centres identified.

**24.** No conveyance will be paid either by the Association or by the Election Committee for undertaking journey for casting votes. Similarly, no conveyance/halting allowance or "out-of -Pocket expenses" is to be paid by the Bank or by the Association to the Branch Manager/Joint Custodian or any other authorised officer for keeping the branch opened for conducting elections on the **30.09.2012 / 02.10.2012**.

**25.** In terms of Rule 15 of Bye-Laws of the Association, a provision has been made for appeal against malpractice in election. Members must keep in mind the provision reproduced hereunder while lodging any complaint in respect of elections. "Once the Central Committee notifies the composition of Election Committee, the Election Committee will be authorised and empowered to entertain all complaints regarding conduct of elections. The Chairman of Election Committee shall be the authority to pass necessary orders regarding these complaints in consultation with other 2 members of the Election Committee. The Election Committee shall interpret the provisions of By Laws regarding conduct of elections and such orders will be binding on the complainants and the Central Committee. A complaint regarding malpractice, if any, in the election must be advised not later than one hour from the close of polling to the Presiding Officer or Election Committee against acknowledgement. All such complaints received will be forwarded by the Presiding Officer or member of the Election Committee to the Chairman within 24 hours of their receipt by them together with comments/reports, if any. The Election Committee will consider all complaints and take appropriate action under advice to the complainant at least 24 hours before scrutiny of Ballot Papers. The decision of the Election Committee in this regard shall be final. For the purpose of above rule dispatch of letter by registered post by the Election Committee shall be deemed to be valid."

**26.** The nomination form, withdrawal form and form for requesting change of centre for voting are given as Annexure – "A", "B" and "C" respectively.

**27.** Members are requested to whole-heartedly participate and extend co-operation to the Central Committee/Election Committee for ensuring free, fair and smooth elections. The Election Committee will make advance for conduct of elections. The District Secretaries and Activists are requested to extend their fullest co-operation to the Presiding Officers/Returning Officers who would be visiting centres of polling to conduct the elections so that they do not face any difficulty and true representative Committees are elected. The activists have to ensure that the visiting personalities along with Ballot Boxes and Ballot papers do not face any difficulty and are not handicapped in conducting poll at the respective centres. They should extend co-operation in independent manner without being a party to any group or individual. The Central Committee has full faith that with the help of all, the elections will be free and fair and the committees that would be elected would be as per the desire of the members.

With warm comradely greetings,

**(ANIRUDH AKHAURI)**  
**GENERAL SECRETARY**

The Chairman  
Election Committee  
SBI Officers' Association  
(Patna Circle)  
**Patna.**

ELECTION OF THE CENTRAL COMMITTEE/ZONAL COMMITTEE:  
2012-2015

I hereby offer myself as a candidate for election to the Central Committee/ Zonal Committee Bhagalpur/Deoghar/Dhanbad/Muzaffarpur/Patna/Ranchi/Purnea\*\* of the Association for the Triennial period 2012-2015.

Name (Block Letters) : \_\_\_\_\_

Designation : \_\_\_\_\_

Department/Branch : \_\_\_\_\_

Posted at the Branch/Office since : \_\_\_\_\_

Membership Number : \_\_\_\_\_

If under orders of Transfer : \_\_\_\_\_

If yes, name of the Module : \_\_\_\_\_

Date:

(Signature)

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\*\* Please delete whichever is not applicable.

P.S. : A Member can contest for only one Committee.

Name of the Proposer : \_\_\_\_\_

Signature : \_\_\_\_\_

Membership Number : \_\_\_\_\_  
Department/ Branch : \_\_\_\_\_

Name of the Secunder : \_\_\_\_\_  
Signature : \_\_\_\_\_  
Membership Number : \_\_\_\_\_  
Department/Branch : \_\_\_\_\_

DETAILS OF COMPULSORY DEPOSIT

Draft Number	Date	Amount	Drawn on J. C. Road Branch, Patna

Name of the Branch/Office from where subscription of the Association for the month of July, 2012 was deducted.....



ANNEXURE – “B”

The Chairman  
Election Committee  
SBI Officers' Association  
(Patna Circle)  
**Patna.**

WITHDRAWAL OF NOMINATION

Kindly refer to my nomination paper filed for the Triennial period 2012-1015 in respect of Central / Zonal Committee .....(Name of the Zonal Committee)

I now hereby withdraw my nomination for Central/Zonal Committee.

Yours faithfully,

Name.. ..

Signature.....

Membership No.....

Deptt./Branch.....

The Signature on this form should be in conformity with your signature on the Nomination Form.

ANNEXURE – “C”

The Chairman  
Election Committee  
SBI Officers' Association  
(Patna Circle)  
**Patna.**

CHANGE OF CENTRE FOR VOTING

I am posted at .....Branch/Office (.....  
Module). I request you to please change my centre of voting to .....  
Centre which would be easy for me to vote in the instead of Triennial Election on  
30.09.2012. Confirm that the new centre falls under the area of operation of the same  
.....Zonal Office  
(Name of the module)

Yours faithfully

(Signature)

Name .....

Branch.....