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स्टेट बैंक ऑफ इण्डिया ऑफिसर्स एसोसियेशन
State Bank of India Officers' Association (Patna Circle)

All Letters to be
Addressed to the
General Secretary

Regd. No. 1872 of 1975
(REGISTERED UNDER TRADE UNION ACT - 1926)

State Bank Building
West Gandhi Maidan
Patna - 800 001

CIRCULAR NO. **07**/2012

DATE : 05.03.2012

TO,
ALL MEMBERS

**SABBATICAL LEAVE TO WOMEN EMPLOYEES IN
PUBLIC SECTOR BANKS**

We quote hereunder the text of **AISBOF Circular No. 10 dated 02.03.2012** on the captioned subject, the contents of which are self-explicit.

"We reproduce hereunder the text of AIBOC Circular No.28 dt. 02.03.2012 on the captioned subject, the contents of which are self-explicit.

With greetings,

(G.D.NADAF)
GENERAL SECRETARY

TEXT

One of the issues taken up with the IBA was grant of Sabbatical Leave of 2 years to the Women Employees of Public Sector Banks to meet their special problem during their career. We are glad that Government of India has advised the Chief Executive Officers of all Public Sector Banks to introduce Sabbatical leave in all PSBs on the following broad terms:

- (i)** Sabbatical Leave of upto 2 years shall be admissible to women employees of Public Sector Banks during their entire career.
- (ii)** Sabbatical Leave shall be without Pay, Salary, Allowances and any consequential monetary and non-monetary benefits;

- (iii)** The employees applying for leave should have put in a minimum of 5 years of service. Sabbatical Leave before completion of 5 years of service shall be sanctioned only in exceptional circumstances by the authority next above the leave sanctioning authority.
- (iv)** The leave shall be taken for a period of atleast 3 months at a time and the leave shall not be taken more than once in a year.
- (v)** No increments will be earned during the Sabbatical Leave and the employee will rejoin at the same stage of pay as was existing at the time of her availing the Sabbatical Leave.
- (vi)** Employees on Sabbatical Leave shall not be eligible to participate in any promotion exercises during the Sabbatical Leave period, even if otherwise eligible.
- (vii)** Eligible and willing employees can request for Sabbatical Leave for any purpose like medical grounds, care of family members or children, higher studies, visit spouse etc.
- (viii)** The employees shall not take up any employment/vocation/business/profession elsewhere during the Sabbatical Leave.

2. All our member/affiliates may take note of the facility.”

With warm greetings,

(ANIRUDH AKHAURI)
GENERAL SECRETARY

OUR UNITY : ZINDABAD-ZINDABAD
S.B.I.O.A. : ZINDABAD-ZINDABAD