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स्टेट बैंक ऑफ इण्डिया ऑफिसर्स एसोसियेशन
State Bank of India Officers' Association (Patna Circle)

All Letters to be
Addressed to the
General Secretary

Regd. No. 1872 of 1975
(REGISTERED UNDER TRADE UNION ACT - 1926)

State Bank Building
West Gandhi Maidan
Patna - 800 001

CIRCULAR NO. 25/2011

DATE : 06.08.2011

TO,
ALL MEMBERS

REIMBURSEMENT OF ENTERTAINMENT EXPENSES

We quote hereunder the text of AISBOF Circular No.73 dt. 04.08.2011 on the captioned subject, the contents of which are self-explicit.

"We are glad that, Executive Committee of Central Board (ECCB) at its meeting held on 03.08.2011, has approved revision in ceilings on reimbursement of entertainment expenses from the financial year 2011-12 as under:

2.(A) Entertainment Expenses:

Based on functional requirements, the officers are divided into three categories viz. Other, Operational and Budgetary and the ceiling for reimbursement of entertainment expenses are proposed as under:

2. (A).I. 'Other' category (i.e. non-budgetary and non-operational) may be **increased by 30%** (rounded off to Rs.10) and this may be the 'Base Amount'; and

2. (A).II. 'Operational' and '**Budgetary'** positions may be increased over the '**Base Amount'** as under:

Category of officers	Increase over 'Base Amount'	
	Operational	Budgetary
JMGSI (Confirmed)	Rs.5, 000	Rs.10,000
MMGS II	Rs.6,000	Rs.12,000
MMGS III	Rs.9,000	Rs.18, 000
SMGS IV	Rs.11,000	Rs.22, 000
SMGSV	Rs.13, 000	Rs.26, 000
TEGS VI	Rs.15, 000	Rs.30,000
TEGS VII	---	Rs.30, 000
TEGSS- I	---	Rs.30,000

Accordingly, the ceilings for reimbursement of entertainment expenses may be increased as under:

2(A). (i). Officers of 'Other' Category (Base Amount):-

Officers (others) not holding budgetary and operational positions or positions other than those mentioned in Paragraph 2(A). (ii) and 2 (A).(iii) below:

Category of officers	Existing Rs p.a.	Proposed Rs. p.a. (Base Amount)	Increase Rs. p.a.
JMGSI (Confirmed)	5,350	7,000	1,650
MMGS II	6,750	8,800	2,050
MMGS III	7,050	9,200	2,150
SMGS IV	8,400	11,000	2,600
SMGSV	9,750	12,700	2,950
TEGS VI	19,600	25,600	6,000
TEGS VII	24,500	32,000	7,500
TEGSS- I	36,400	47,600	11,200

Contd....2...

2 (A). (ii) Officers holding 'Operational' positions:-

Officers of all scales in Operational assignments like DGM (Operations), Accountants, Cash officers, Lead Bank Officers, District Co-ordinators, Credit Officer (Rural CPC), Inspection Officer (Rural CPC), Customer Support Officer (Support Officer to RM-ME), Sr. Marketing Executives (HLST), City Case Officer (SARC), CPC Team Leaders, Credit Analyst, COO in MCG/CAG and at other DGM headed branches, Case Lead Officers, Recovery & Rehabilitation officers at SAMBs, Customer Relation Officer (in redesigned branches), other similar BPR Role Holders etc :-

Category of officers	Existing Rs p.a.	Proposed Rs. p.a.	Increase Rs. p.a.
JMGS I	10,150	12,000	1,850
MMGS II	12,250	14,800	2,550
MMGS III	14,600	18,200	3,600
SMGS IV	17,850	22,000	4,150
SMGS V	20,250	25,700	5,450
TEGS VI	-----	40,600	Introduced

2. (A). (iii) Officers holding 'Budgetary' positions:-

Officials having budgetary assignments irrespective of their positions, including Field Officers, Relationship Managers (PB, NRI, MCG, CAG, New business dept. outfit), Team Leader (MPSTIHLST):

Category of officers	Existing Rs p.a.	Proposed Rs. p.a.	Increase Rs. p.a.
JMGS I	11,050	17,000	5,950
MMGSII	13,150	20,800	7,650
MMGS III	15,800	27,200	11,400
SMGS IV	19,300	33,000	13,700
SMGSV	21,900	38,700	16,800
TEGS VI	34,600	55,600	21,000
TEGS VII	35,500	62,000	26,500
TEGSS- I	37,000	77,600	40,600

2. (A). (iv) TEGSS- II/DMDs:

Category of officers	Existing (Rs) p.a.	Proposed (Rs) p.a.	Increase (Rs.) p.a.
TEGSS II	38,000	80,000	42,000

2(A).(v) Managing Directors:-

Managing Directors	Proposed (Rs) p.a
	90,000

2(A).(vi).Chairman:

Chairman	Proposed (Rs) p.a
	1,00,000

2(B) REIMBURSEMENT OF EXPENSES INCURRED ON TEA/COFFEE/COLD DRINK/SNACKS ETC.

2.(B).(I) The ceiling on reimbursement of expenses incurred on tea, coffee, cold-drinks, snacks, etc., may be revised as under:

Grade of Officers	Officers holding operational positions as mentioned in para.2 (A) (ii) above		Officers holding budgetary positions as mentioned in para 2(A) (iii) above	
	Existing Rs. p.a	Proposed Rs. p.a	Existing Rs. p.a	Proposed Rs. p.a
JMGS I	1,500	2,000	1,600	3,000
MMGS II	2,000	2,500	2,500	3,500
MMGS III	2,500	3,000	3,000	4,500
SMGS IV	3,000	3,500	3,500	5,000
SMGS V	3,500	4,000	4,000	5,500
TEGS VI	---	5,700	4,550	6,000

2(B) (ii) The discretion provided to CGMs of Circles, CGMs of MCG, RABG, SAMG, MCG and CAG to permit reimbursement of expenses incurred on tea, coffee, snacks cold drinks etc. by officials in BPR initiatives etc. may be revised as under:

Existing	Proposed (Rs.) p.a
4,000	4,500

2(B).(iii) Further, the ceilings for reimbursement of expenses incurred on tea, coffee, snacks cold drinks etc. by officers of JMGS I to TEGS VII at Central Office, LHOs, AOs/ZOs and other establishments of aforementioned offices may also be revised a under:

Grade	Existing (Rs.) p.a	Proposed (Rs.) p.a
JMGS I	1,200	2,000
MMGS II	1,800	3,000
MMGS III	2,400	3,500
SMGS IV	3,000	4,000
SMGS V	3,700	5,000
TEGS VI	4,500	6,000
TEGS VII	6,000	7,000

3. All our affiliates/members to take note of the revised ceilings. The official circular follows."

With warm greetings,

**(ANIRUDH AKHAURI)
GENERAL SECRETARY**

OUR UNITY : ZINDABAD-ZINDABAD
S.B.I.O.A. : ZINDABAD-ZINDABAD